

**ALLOCATION OF BUSINESS AMONG THE DIFFERENT
MINISTRIES AND DIVISIONS
(Schedule 1 of the Rules of Business, 1996)**

22. MINISTRY OF FOOD AND DISASTER MANAGEMENT

1. Formulation, review and execution of legislation, policies, plans, procedures, standing orders and guidelines relating to overall food system, food policy, disaster risk reduction and emergency response management including relief and rehabilitation.
2. Establishment of a dependable national food security system.
3. Procurement, storage and movement of food-grains, such as Paddy, Rice, Wheat, Maize, etc. in order to maintain an adequate public food-grains stock as well as for distribution through Public Food Distribution System (PFDS) as price incentive for domestic production and consumers' price support for food-grains. .
4. Inspection, analysis and maintenance of quality standards of food-grains imported or exported by this ministry.
5. Price stabilization of food-grains. .
6. Encourage private sector food-grains trade.
7. Development of market infrastructure, such as storage, transportation, handling and marketing facilities to facilitate private sector food-grains trade.
8. Maintaining database on food production, food availability, food accessibility, consumption pattern, food stock and food reserve, and establishing inventory control and food management information system.
9. Food planning, research and monitoring.
10. Administration of B.C.S (Food) Cadre, technical and non-cadre services under this Ministry, and its attached Directorates/ Bureau and subordinate offices including personnel management, performance appraisal and oversight functions.
11. Coordination of all activities relating to disaster management incorporating disaster risk reduction and emergency response management across government agencies, Non-Government Organizations (NGOs), Community Based Organizations (CBOs), civil society and the business sector.
12. Mainstreaming Disaster Risk Reduction across line ministries and agencies at all levels, local governments, NGOs, CBOs, civil society and the business sector through integration of hazard and risk analysis into development planning process at national and community levels.

13. Administration, coordination and monitoring of emergency relief and rehabilitation programmes, such as design, approval and distribution of relief materials, gratuitous relief etc.
14. Approval, administration and monitoring of safety net programmes, such as Test Relief, Vulnerable Group Feeding, Vulnerable Group Development, Food For Works Programme, Institutional Feeding Programme, Rural Infrastructure Maintenance (RID) Programme, Risk Reduction Programme, Road Maintenance Programme, House Building Grants, etc.
15. Construction and maintenance of small bridges/culverts, multi-purpose disaster shelters, cyclone shelters, Flood Shelters & food godowns with a view to eliminate/ reduce disaster risks.
16. Preparation and execution of various development projects/programmes on subjects allotted to this Ministry.
17. Administration and coordination of aids, loans, grants, search and rescue operation, emergency relief and technical assistance on disaster management under regional and international cooperation.
18. Liaison with regional and international organizations, and matters related to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
19. Assessment of disaster situation and recommending declaration of 'State of Disaster Emergency' and issuance of evacuation notice.
20. Establish, strengthen and improve the National Disaster Response Mechanism like all-hazards early warning system, effective Community Alerting System, Search and Rescue Mechanism, Damage, Loss and Impact Assessment Methodologies, Relief Management Procedure and post-disaster recovery and reconstruction mechanism, etc.
21. Establish, manage and operate Disaster Management Information Centres at national and local levels including Emergency Operation Centres (EOCs).
22. Expanding prevention and preparedness measures across a broader range of hazards such as Earthquake, Infrastructure Collapse, Tsunami, Fire and events causing mass casualties.
23. Develop, manage and coordinate training, learning and development, and awareness raising on disaster management, including management and operation of the Bangladesh Institute for Disaster Management Training and Research.
24. Matters concerning budget, accounts and finance relating to this ministry.
25. All laws and rules on subjects allotted to this Ministry.
26. Inquiries and information on any of the subjects allotted to this Ministry.

27. Fees in respect of any subject allotted to this Ministry except fees taken in the court.
28. All other matters relating to Ministry of Food and Disaster Management.