

Expression of Interest (EOI)

CDMP Phase II, Disaster Management & Relief Division
Ministry of Food & Disaster Management

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
92-93 Mohakhali Commercial Area, Dhaka 1212

Date: 18.12.2011

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| Procurement Entity Name | Comprehensive Disaster Management Programme II (CDMP II) Disaster Management and Relief Bhaban (6th floor), 92-93 Mohakhali C/A, Dhaka 1212, Bangladesh. |
| Expression of Interest for selection of | « Trend and Impact Analysis of Internal Displacement Due to the Impacts of Disaster and Climate Change » |
| EOI Ref No. and date | Activity-6.2.1, dated: 15.12.2011 |
| KEY INFORMATION | |
| Procurement method | QCBS |
| FUNDING INFORMATION | |
| Budget and source of funds | PA |
| PARTICULAR INFORMATION | |
| Project/program name | Comprehensive Disaster Management Programme II (CDMP II) |
| EOI closing date & time | 18.01.2012; within 3.00 pm |
| Name & address of the office for receiving & opening EOI | Comprehensive Disaster Management Programme II (CDMP II) Disaster Management and Relief Bhaban (6th floor), 92-93 Mohakhali C/A, Dhaka 1212, Bangladesh. |
| INFORMATION FOR APPLICANT & | |
| EXPERIENCE, PROFESSIONAL STAFF & DELIVERY CAPACITY REQUIRED | |
| BRIEF DESCRIPTION OF THE ASSIGNMENT | <ul style="list-style-type: none"> • Review of documents CDMP I Project End Report, CDMP II Prodoc and the Narrative Summary • Review secondary reports, documents and papers to gain the understanding on the research; studies have been conducted so far and contribute in the development of the assessment methodology. • Develop, share and improve the assessment methodology, tools, questionnaires, share with CDMP, test and finalize. • Solicit inputs and suggestions from the relevant CDMP and other experts and thus finalize the methodology. • Conduct structured interview, Focus Group Discussion (FGD), mapping, historical analysis with the local communities, victims using various PRA and others tools, process to find the socio-economic, environmental, gender and other impacts of the displacement. |

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| | <ul style="list-style-type: none"> • Consultation with the local (union, upazila & district) and national level stakeholders and authorities to complement and supplement the findings from the communities. • Prepare a report and consult with CDMP management and solicit inputs, comments. • Organize a national workshop to share the results and disseminate the findings. |
| BROCHURE OF THE FIRM | <ul style="list-style-type: none"> • Background • Corporate Information • Organizational Structure • Range of Services • Fields of Activities • International Associates • Clients • Professionals & Supports |
| DESCRIPTION OF SIMILAR ASSIGNMENTS | <ul style="list-style-type: none"> • Experience in conducting community based impact assessment using both the qualitative and quantitative methods and tools • Experience in conducting studies in the field of disaster /climate change risk analysis • Experience in working with UN organizations/multi-donor programmes • Project Description Sheet and documentary evidence of experience |
| SPECIFIC EXPERIENCE | <ul style="list-style-type: none"> • Proven experience in conducting large scale assessment/ analytical study |
| AVAILABILITY OF APPROPRIATE PROFESSIONAL QUALIFICATIONS AND EXPERIENCE | <ul style="list-style-type: none"> • List of relevant Professionals • Brief Resume of Relevant Professionals |
| RESOURCES/LOGISTIC FACILITIES OF THE FIRM | <ul style="list-style-type: none"> • N/A |
| FINANCIAL CAPABILITY OF THE FIRM | <ul style="list-style-type: none"> • Financial Capability • Audited Balance Sheet for last 3 years |
| LEGAL DOCUMENTS | <ul style="list-style-type: none"> • Certificate of Incorporation • Up to date Trade License • Up to date Income Tax Clearance Certificate • VAT Registration Certificate • Bank Solvency Certificate |
| Other details: | Further information may be obtained from procurement entities of |

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| | CDMP on working days from 8.00 am to 4.30 pm; Short Listed Applicants will be invited for RFP | | |
| PROCURING ENTITY DETAIL | | | |
| Name/ Designation of official inviting EOI | National Project Director | | |
| Address of official inviting EOI | Comprehensive Disaster Management Programme II (CDMP II) Disaster Management and Relief Bhaban (6th floor), 92-93 Mohakhali C/A, Dhaka 1212, Bangladesh. | | |
| Contact details of official inviting EOI | Tel. No. 88-02-9890937 | Fax No. 88-02-9890854 | Website Address: www.cdmp.org.bd e-mail: info@cdmp.org.bd |
| The procuring entity reserves the right to accept or reject any or all EOI(s) | | | |

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| BROCHURE OF THE FIRM | <ul style="list-style-type: none"> • Details given in CDMP website | | |
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