



Comprehensive Disaster Management Programme (CDMP) Management Support Unit (MSU)

Disaster Management and Relief Bhaban (6th Floor), 92-93 Mohakhali C/A, Dhaka-1212, Bangladesh
Tel : +880 2 989 0937; 882 1255; 882 1459, Fax : +880 2 989 0854, Email : info@cdmp.org.bd; Web : www.cdmp.org.bd

Comprehensive Disaster Management Programme II (CDMP II)

Disaster Management and Relief Bhaban (6th floor), 92-93 Mohakhali C/A, Dhaka 1212, Bangladesh.
Tel: 9890937, 8821255, 8821459, Fax: 9890854, Website: www.cdmp.org.bd E-mail: info@cdmp.org.bd

Request for Expression of Interest (EOI)

Procurement entity name	Comprehensive Disaster Management Programme II (CDMP II) Disaster Management and Relief Bhaban (6th floor), 92-93 Mohakhali C/A, Dhaka 1212, Bangladesh.
Expression of interest for selection of	“A Study to measure the impact of CDMP Phase I interventions and creating the baseline for <u>CDMP Phase II interventions on rural risk reduction.</u> ” A consulting firm to conduct: <ul style="list-style-type: none"> - Study to measure the impact of CDMP Phase I interventions implemented 16 districts of Bangladesh - Assess the attainment against community resilience - Creating the baseline for CDMP Phase II interventions on rural risk reduction in 40 districts
EOI Ref No. and date	BGD/01/004/CDMP/M&E/Outcome-2/5113 Dated: 28/04/2011
KEY INFORMATION	
Procurement method	(QCBS)
FUNDING INFORMATION	
Budget and source of funds	PA
PARTICULAR INFORMATION	
Project/program name	Comprehensive Disaster Management Programme II (CDMP II)
EOI closing date & time	26/05/2011
EOI opening date & time	29/05/2011 at 10.30 am
Name & address of the office for receiving & opening EOI	Comprehensive Disaster Management Programme II (CDMP II) Disaster Management and Relief Bhaban (6th floor), 92-93 Mohakhali C/A, Dhaka 1212, Bangladesh.
INFORMATION FOR APPLICANT	
Brief description of assignments	<ol style="list-style-type: none"> 1. Review the Results and Resource Framework and the Logical Framework Analysis (LFA) of CDMP II to identify the state of the community resilience at the end of 2014 to derive the programme baseline 2. Recommend measurements and steps to assess the CDMP I target attainment and the CDMP II baseline through data collection or the use of alternative indicators. 3. In consultation with MES define the field survey methodology 4. Conduct the field survey, share field work progress on a weekly basis 5. Prepare the data analysis plan and get endorsed by CDMP/MES 6. Prepare and submit assessment reports to CDMP/MES for technical inputs and feedback 7. Finalize the report incorporating the suggestion and recommendations, organize a national dissemination workshop 8. Submit the final report to CDMP <p style="text-align: center;"><i>(Applicants must apply for all of above assignments)</i></p>
EXPERIENCE, PROFESSIONAL STAFF & DELIVERY CAPACITY REQUIRED	
General experience:	<ul style="list-style-type: none"> - Have demonstrated knowledge of current evaluation theory and practice and several years of experience in conducting baseline survey of development projects, preferably those that are related to the field of Disaster management, livelihood and food security. - Have in-depth knowledge on climate change and social protection and a good understanding of the country. - Have the ability to work with people from different backgrounds and customs. - Experience with UNDP in conducting studies/surveys is an advantage
Specific experience:	<ul style="list-style-type: none"> - To analyzing program Documents, Resource and result frame and logical frame work to define the indicators for measuring result progress and impacts. - To defining areas and set steps for measuring the attainments and impacts of the implemented activities/ interventions. - To determining what to measure - To establishing system structure for baseline survey and impact assessment - On Planning, Involving and managing required resources (human, budget & materials) - To preparing sampling methods and sampling size - To designing Data collection tools and procedures



Comprehensive Disaster Management Programme (CDMP) Management Support Unit (MSU)

Disaster Management and Relief Bhaban (6th Floor), 92-93 Mohakhali C/A, Dhaka-1212, Bangladesh
Tel : +880 2 989 0937; 882 1255; 882 1459, Fax : +880 2 989 0854, Email : info@cdmp.org.bd; Web : www.cdmp.org.bd

	<ul style="list-style-type: none"> - On Implementation of the baseline in the field - Data integration and management - To Presenting baseline study findings - To Preparing the quality report on study / assessment. 		
Delivery capacity:	With in 4 weeks of completing the field survey		
Required documents:	Interested firm/individual should submit: <ul style="list-style-type: none"> - Company profile including summarized information on their activities and facilities - List of relevant professional staff along with competencies to be submitted along with the offer - Proven records of designing and conducting similar type of assessment/ study by the firm if any; - Financial capability related information 		
Other details:	- Further information may be obtained from procurement entities of CDMP on working days from 8.00 am to 4.30 pm; & CDMP website -A shortlist of the interested firms will be made on the basis of submitted information and physical verification (if require)		
PROCURING ENTITY DETAIL			
Name/ Designation of official inviting EOI	National Project Director		
Address of official inviting EOI	Comprehensive Disaster Management Programme II (CDMP II) Disaster Management and Relief Bhaban (6th floor), 92-93 Mohakhali C/A, Dhaka 1212, Bangladesh.		
Contact details of official inviting EOI	Tel. No. 88-02-9890937	Fax No. 88-02-9890854	Website Address: www.cdmp.org.bd e-mail: info@cdmp.org.bd
The procuring entity reserves the right to accept or reject any or all EOI(s)			