

Request for EOI

1.	Ministry/Division	Ministry of Disaster Management and Relief		
2.	Agency	International Organisation		
3.	Name of Procuring Entity	Comprehensive Disaster Management Programme		
4.	Procuring Entity Code	Not used at present		
5.	Procuring Entity District	Dhaka		
6.	Expression of Interest for Selection of	Consulting Firm		
7.	EOI Ref. No.	BGD/01/004-CDMP/Outcome-4		
8.	Date (dd/mm/yyyy)	05/10/2011		
KEY INFORMATION				
9.	Procurement Sub-Method	Quality and Cost Based Selection (QCBS)		
FUNDING INFORMATION				
10.	Budget and Source of funds	Development	Budget	Aid Grant/Credit
11.	Development Partner (if applicable)	N/A		
PARTICULAR INFORMATION				
12.	Project/Programme Code (if applicable)	00073416	MOF code from 2nd to 9th digit	
13.	Project/Programme Name (if applicable)	CDMP		
14.	EOI Closing Date and time	26.10.2011		
INFORMATION FOR APPLICANT				
Brief Description of the Assignment				
<ol style="list-style-type: none"> 1. Publish full web portal in bi-lingual (Bangla and English) 2. In addition of existing modules, it needs to be incorporate following modules, <ol style="list-style-type: none"> a. Official's information management (personal, educational, training, service etc.) b. Official's Training (local & foreign) record management with searching facility. c. Relief allocation order management with searching facility d. Official's transfer, promotion and posting order management with searching facility e. Photo gallery with sliding facility. Sliding order would be set by nominated officials of DMRD. f. Quick links with download facility (Different types of official forms of DMRD and Report) g. Other links (Institutes or agencies those are related to DMRD) h. Looking change of existing modules of DMRD web portal <ol style="list-style-type: none"> i. Announcement from DMRD. Announcement should be rendered by date order (Descending) j. Procurement from DMRD k. Archiving situation report with searching (Date wise, title wise etc.) facility. Reports are published by NDRCC l. Employee/Consultant etc. Recruitment m. News and Events (Upcoming and current) n. Common download 3. Bangla web portal will cover all above tasks mention under task no. 2. Additionally it needs to be cover those of existing module in DMRD web portal 4. Admin panel must be used that will support to put user authenticity and authorization 5. An admin panel must be developed for administration of above tasks 6. Four months content upload for bi-lingual web portal. Content would be given by DMRD 				
Experience, Resources & Delivery Capacity Required				
<ol style="list-style-type: none"> 1. Minimum 02 years experiences in development of dynamic web portal 2. Submit Full team member list with resume & responsibility to complete this assignment 3. Submit Project Plan with time line 4. Successfully web portal development client certificate 5. Experience certificate from client 				
Other Details (if applicable)		<ul style="list-style-type: none"> • Applicant must be NGOs/firm/ institute/ Department of University which should be proved by providing copies of original documents defining the constitution of legal status, all updated legal documents, place of registration, and principal place of business (e.g. copy of registration with Department of Social Welfare or NGO Affairs Bureau). 		
Association with foreign firms is		Not encouraged		
PROCURING ENTITY DETAILS				
Name of the Official Inviting EOI		Sharifa Ahmed		
Designation of the Official Inviting EOI		Procurement Associate		
Address of the Official Inviting EOI		92-93, Mohakhali, Dhaka		
Contact Details of the Official Inviting EOI		Tel: 9890937	Fax: 9890854	sharifa.ahmed@cdmp.org.bd
The procuring entity reserves the right to accept or rejects all EOI's				